

 **Closure Report and Application for Notice of Site Condition (NSC)**

June 2015 | CSB | CSB21002

A. Application Requirements

The Closure Report and Application for Notice of Site Condition document is required upon completion of a Corrective Action Plan (CAP) and must verify that the risk remaining at a site meets the criteria identified in the CAP.

The requirements for a Closure Report and NSC may be found in *Guide to Impacted Sites*.

Once the document is submitted, the ministry will review it to determine its acceptability.

How do I submit the application? You can submit this application to the Ministry of Environment using our online services or by mailing a hard copy.

- **Web:** the preferred method is to sign in to our Online Services and submit it through your company's business portal. In the portal you can apply for and receive permission, fill out forms and submit documents online,

review documents, and track your interactions with the ministry. Please visit the website: <http://www.environment.gov.sk.ca/online-services>.

- **Mail:** you can complete the report, save and print it, and mail the hard copy to:
Environmental Protection Branch
Hazmat and Impacted Sites Unit
102 - 112 Research Drive
Saskatoon, SK S7N 3R3

What if I have questions? For assistance completing this application or for more information, please contact our Client Service Office:

Email: centre.inquiry@gov.sk.ca
Tel (toll free in North America): 1-800-567-4224
Tel (Regina): 306-787-2584

B. Person Applying

Company Name

Last Name

First Name Middle Name

Address

Address

City Province Postal Code

Country

Mailing Address Same as above Different from above:

Address

Address

City Province Postal Code

Country

Contact Details

Phone (main) Phone (work)

Phone (mobile) Email

Preferred Method of Contact Phone Email Mail

C. Facility Owner Information

Legal Name

Business Name Corporate Branch # / GST #

Address

Address

City Province Postal Code

Country

Mailing Address Same as above Different from above:

Address

Address

City Province Postal Code

Country

Primary Contact Details

Last Name First Name

Phone (main) Phone (work)

Phone (mobile) Email

Preferred Method of Contact Phone Email Mail

D. Facility Operation Information (if known)

Facility Code

Operation Identification Number

E. Notice of Site Condition

Check if you are seeking a Notice of Site Condition as part of the Closure Report

F. Conditions

I have read and I fully understand that these conditions must be met before the Ministry of Environment can accept, assess and process my application,

I have read and I fully understand the requirements of this application, and wish to continue with my application and formally apply for this permission, and

I certify that the information I have provided in this application is true and accurate in every respect.

By checking this box I accept these conditions.

Signature of Applicant

Date of Application